

ARTICLE V

Section 105 - Budget Committee

105.1 - Establishment

Pursuant to 30-A MRS §3001, a Budget Committee is hereby established for the Town of Thomaston on this day, March 26, 1994.

105.2 - Composition

The committee shall consist of **nine (9)** ~~seven (7)~~ members.

105.3 – Appointment & Attendance

Committee members shall be appointed by the Board of Selectmen.

Any member who misses two regularly scheduled meetings in a budget year will be automatically dismissed from the Budget Committee.

105.4 - Qualifications

Committee members shall be registered voters of the Town of Thomaston. No other official or employee of the town may be a member.

105.5 - Terms

Members shall serve for terms of three (3) years, except that they shall continue in office until their successors are appointed. (For transition purposes, the initial terms shall be staggered so that as nearly an equal number of terms shall expire annually).

105.6 - Vacancies

Vacancies shall occur upon the resignation, death or removal from the municipality of any member. A vacancy may also occur when a non-participating member is removed at the discretion of the Board of Selectmen, based on a recommendation made by the majority of the Budget Committee Members, showing just cause for such a request by the committee. **The vacancy shall be filled by the Board of Selectmen.** ~~The first vacancy shall be filled by the alternate member, as appointed by the Board of Selectmen.~~ In any and all cases the vacancy shall be filled within 30 days of the occurrence.

105.7 - Officers

The committee shall annually elect a Chairman, Vice Chairman and a Secretary from among its members.

105.8 - Meetings

The Chairman shall call meetings as necessary or when so requested by a majority of members or the Board of Selectmen and/or the Town Manager.

105.9 - Quorum

A quorum necessary to conduct business shall consist of at least a majority of four (4) members.

105.10 - Procedure

The Chairman shall preside at all meetings unless unavoidably absent at which time the Vice Chair shall preside. The Secretary shall maintain a record of all proceedings including all correspondence of the committee. All meetings and records shall be subject to the Maine Freedom of Access Act, 1 MRSA §401-410, and a copy of all minutes and correspondence shall be kept on file in the Town Office. The committee may adopt rules of procedure not inconsistent with this ordinance.

105.11 - Powers & Duties

The Committee shall have the following powers and duties:

- 105.11.1 - To review and make recommendations on the annual operating budget as proposed by the Town Manager.
- 105.11.2 - To review and make recommendations on annual capital expenditures as proposed by the Town Manager;
- 105.11.3 - To review and make recommendations on supplemental appropriations and expenditures and other budgetary action whenever proposed by the Town Manager.
- 105.11.4 - To make such other recommendations on fiscal matters as it may from time to time deem advisable.

105.12 - Authority

The committee's authority shall be advisory only.

105.13 - Recommendations

Any recommendations on a matter requiring town meeting action shall be printed with the article in the warrant and on the ballot, if any, along with such other recommendations as may be included by the Board of Selectmen or required by law.

105.14 - Official Co-operation

The Board of Selectmen and or the Town Manager shall co-operate with and provide the committee with such information as may be reasonably necessary and available to enable it to carry out its functions under this ordinance.

105.15 - Severability

- 105.15.1 - It is the intention of the Citizens of Thomaston that each separate section of this ordinance shall be deemed independent of all other sections herein. It is the further intention of the Citizens of Thomaston that if any provisions of this ordinance be declared invalid, all other sections remain valid and effective.
- 105.15.2 - This ordinance may be amended by a majority vote of the Citizens of Thomaston.
- 105.15.3 - This ordinance will be in full force and effect upon majority vote of the Citizens of Thomaston.
- 105.15.4 - All existing policies of the Town of Thomaston insofar as they may be inconsistent with the provisions of this ordinance are hereby repealed.

ADOPTED: MARCH 26, 1994 AT THOMASTON ANNUAL MEETING
AMENDED: MARCH 25, 1995 AT THOMASTON ANNUAL MEETING
AMENDED: JUNE 12, 2019 AT THOMASTON ANNUAL MEETING