

## Section 725 Pre-Application Procedure (Step One)

### 725.2.3-On-Site Inspection

The Thomaston Planning Board at the pre-application meeting shall schedule an on-site inspection of the land to be subdivided. This inspection may be jointly attended by the Thomaston Planning Board and the applicant.

- a) A site visit must be preceded by public notice and at which the public has a right to be present.
- b) It is enough for the purposes of giving notice for the board to announce the date, time and place of the site visit without also providing additional public notice by other means if the announcement is made at a meeting which itself complied with notice requirements.
- c) Questions may be asked by board members however they have an obligation not to discuss substantive issues about the site or the application with each other, the applicant or anyone else.
- d) A site visit is not a public hearing therefore members of the general public may attend but have no statutory right to ask questions or offer comments.
- e) The applicant or anyone else shall not conduct a demonstration to prove a point which might be in controversy about the application.
- f) The board needs to note for the written record at the time of the next board meeting the fact that a site visit was conducted and what information the visit generated.